

**Based on the Harvard Style**



**Background**

* A bibliography is a list of resources used in preparing a piece of work.
* When writing a piece of work you will need to cite and the bibliographical references of all resources you have used.
* Bibliographical references need to be cited in two different places.
1. Where a document is referred to in the text.

*e.g. Thompson (1994) and Bryant (1986) were both concerned with the importance of consistency in bibliographies.*

*e.g. (for direct quote) “consistency in bibliography writing is of paramount importance”*

*(Thompson 1994, p 24)*

1. In a list at the end of the work arranged in alphabetically by author and then date.

**BIBLIOGRAPHY**

**Include the following information in the order given:**

**Books**

1. Author’s surname, (comma) initials
2. Year, (comma)
3. *Title of book,* (italics) (comma)
4. Publisher, (comma)
5. Place of publication. (full stop)

Dixon, J 1993, *How to be a successful student,* Penguin Books, Ringwood.

**Books (Reference books)**

1. *Title of book,* (italics) (comma)
2. Year, (comma)
3. Edition, (comma)
4. Publisher*, (*comma*)*
5. Place of publication. (full stop)

**E - Books**

1. Author’s surname, ( comma)Initials
2. Year of Publication,(comma)
3. *Title of book* , (italics)(comma)
4. Publisher,(comma)
5. Place of Publication, ( comma)
6. Date accessed,(comma)
7. URL

Payne, T 1980, *The Lost Thing,* Fey Press, London, accessed 2.10.2010, http://www.dogs.com.au

**CD-Roms**

1. Subject, (in single quotation marks) (comma)
2. Date, (comma)
3. *Title of CD-Rom,* (italics)
4. CD ROM. [in square brackets] (full stop)*,*
5. Publisher, (comma)
6. Place of publication. (full stop)

*‘Snakes’*, 1994, *Habitats of reptiles* [CD-ROM]. Crunch Media, N.Y.

**Database Journals**

Include the following information in this order:

1. Author’s Surname, (comma) initials
2. Date, (comma)
3. Title of article*,* (in single quotation marks) (comma)
4. *Title of journal,* (italics) (comma)
5. Volume.(comma) number, (comma)Month(comma)
6. Page numbers of article. (full stop)
7. Date viewed.
8. Name of Database

Burns, S 1989, ‘There’s more than one way to learn’, *Australian Wellbeing,* Vol6, No 33, October, pp42-44. Viewed 10/03/2013. ProQuest

**Email**

1. Author’s surname, (comma) initials
2. Year,(comma)
3. email
4. Date sent, (comma)
5. Email address

Stacy, T 2006, email, 24 August 2006,mrstacy@uow.edu.au

**Interview**

1. Surname of person being interviewed, (comma) initials
2. Month and year of interview, (comma)
3. *Title of interview,* (italics) (comma)
4. Interviewer’s name
5. Type of interview e.g tape recording, transcript, video recording [in square brackets]
6. Place of interview. (full stop)

Berger,P August 2002, *Teaching in L.A.,* Interviewed by J. Smith [Transcript of Interview] Melbourne Conference Centre.

**Journal Articles**

Include the following information in this order:

1. Author’s Surname, (comma) initials
2. Date, (comma)
3. Title of article*,* (in single quotation marks) (comma)
4. *Title of journal,* (italics) (comma)
5. Volume.(comma) number, (comma)Month(comma)
6. Page numbers of article. (full stop)

Burns, S 1989, ‘There’s more than one way to learn’, *Australian Wellbeing,* Vol6, No 33, October, pp42-44.

**E- Journals**

1. Author’s Surname,(comma)initials
2. Year of publication,(comma)
3. Title of article(in single quotation marks) ,(comma)
4. *Journal title*,( Italics)(comma)
5. Volume Number,(comma)
6. Page number, (comma)
7. Date accessed ( comma)
8. URL

Robbins, T 2002, ‘The proof of Money’, *Investment Weekly*,Vol 23, No 23, p 23 – 45, accessed 10.3.2003, http://www.ami.gov.au

**Newspaper Articles**

1. Author’s Surname, (comma) initials
2. Date, (comma)
3. Title of article*,* (in single quotation marks) (comma)
4. *Title of newspaper,* (italics) (comma)
5. Date of publication, (comma)
6. Page numbers of the article. (full stop)

Popham,B 1997, ‘Saving the future’, *Weekend Australia,* 7 February, p2.

**Videos (films, television, radio)**

Include the following information in this order:

1. *Title (italics)*
2. Date, (comma)
3. Format, (video recording) (comma)
4. Publisher*,*  (comma)
5. Place of publication. (full stop)

*South American wetland* 1982, video recording, BBC, London

**World Wide Web – Author Known**

1. Author’s surname,(comma) Initials
2. Year,(comma)
3. *Title of the Website*( Italics) (comma)
4. Date Accessed,(comma)
5. URL

Department of Finance and Administration 2001, *Motor Vehicles registrations*, accessed 7 August 2001, <http://www.finance.gov.au>

**World Wide Web – Author Unknown**

1. Title of Website,(Italics)(comma)
2. Date accessed,(comma)
3. URL

*The Rainforest*, accessed 3.10.2011, http//www.beetles .com ad

**Blogs**

1. Author ,( comma) Initials
2. Year ,(comma)
3. *Title of blog article or post*, (comma) (italics)
4. Blog post,(comma)
5. Date accessed,(comma)
6. URL

Smith, I J 2007, *Dolphins in captivity*,Blog post, accessed on 12 March 2007, [http://www.someblog.com.au](http://www.finance.gov.au)

**Podcasts**

1. Name of podcast( Italics)
2. Year, (comma)
3. Podcast,(comma)
4. Publisher*,*(comma)
5. Date of podcast,(comma)
6. Date accessed,(comma)
7. URL

*Tim Flannery and global climate change* 2005*,* Darby, podcast, BBC, 7 July 2005,accessed 23.7.2006, http://abc.podcasting.com.au

**Online Images**

Include the following information in this order:

1. Author’s surname,(comma) Initals
2. Year (comma)
3. *Title of image*, (comma)
4. Date accessed this image ,(comma)
5. URL

Smith , P J 2009, *Sunset over the lake*, accessed 12 June 2009, <http://www.sunsetimages.com.au>

**Wikis**

1. Wiki Name, (comma)
2. Date ,(comma)
3. Name of Article, (comma)
4. Date accessed, (comma)
5. URL

Wikipedia, 2009, Grana Padano Cheese, accessed on 26 March, 2009, <http://en.wikipedia.org/wiki/Grana_padano>

**Google Earth Image**

1. Google Earth version. (full stop)
2. Year date released (Brackets around date)
3. Image details- location, (Italics) (comma)
4. Co-ordinates, (comma)
5. Elevation. (full stop)
6. Data Set (full stop)
7. Date accessed,( comma)
8. URL

Google Earth 5.0 (2009) *Woonona High,* 58\_48 28.61N. 1\_30 11.85W, elv 93km. clouds data layer. accessed on the 29 June 2010, <http://www.dairyscience.info>

**Video from YouTube**

1. Author’s surname,(comma) Initials
2. Year uploaded ,(comma)
3. *Title of Video*, (Italics) (comma)
4. Date accessed ,(comma)
5. URL of video

Dragon, T Y 2006), *Mike Oldfield Moonlight Shadow,* accessed on26 October 2007, <http://uk.youtube.com/watch?v=8bOckPn>